1914-1915 Brockport Cemetery Association Rule Book

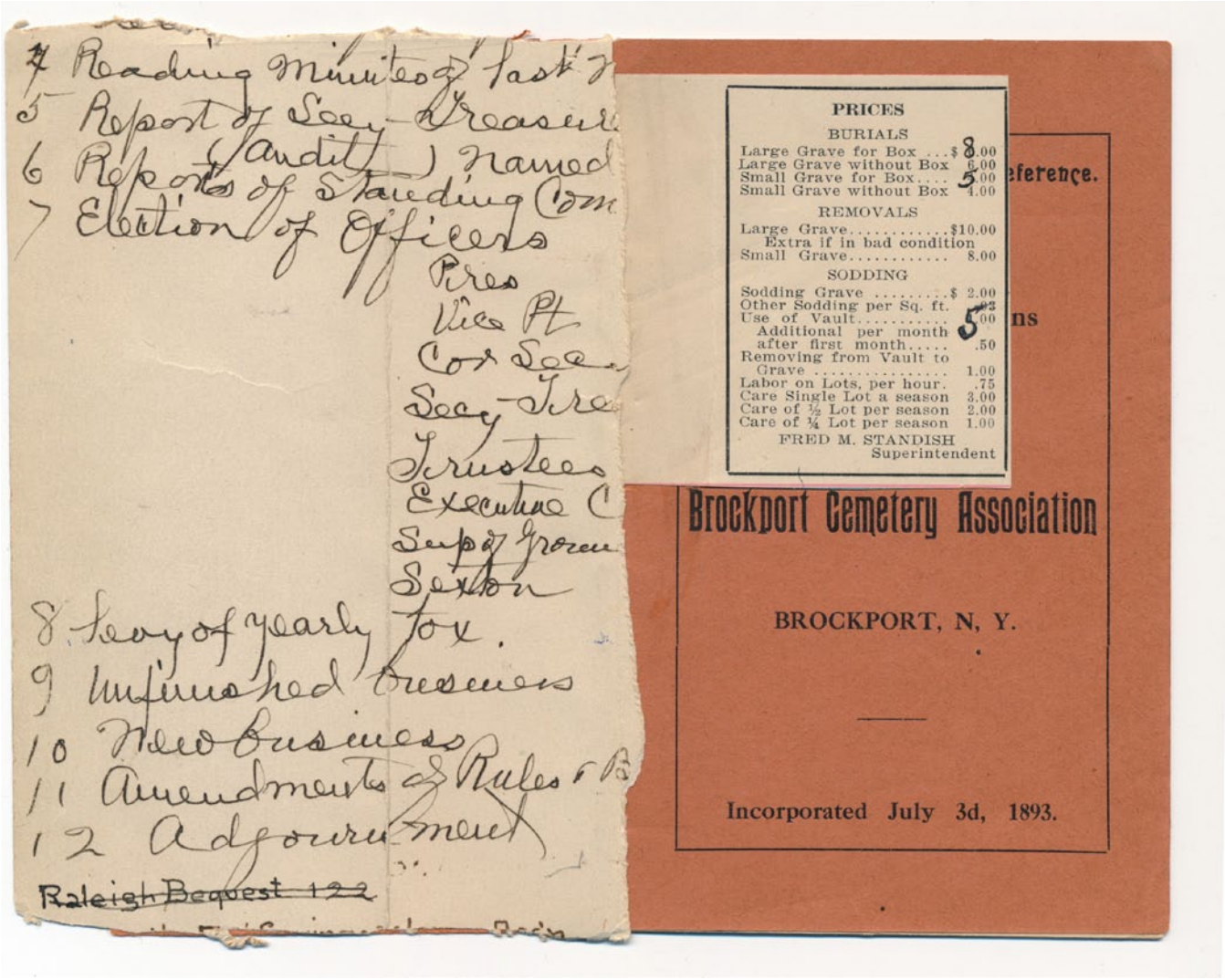


Fig. 1. This view shows the outside covers of the opened booklet. The added handwritten note is securely glued onto the outside back cover, while the left tab of the "PRICES" sheet is glued to the front cover. The reproduction of the booklet on this and subsequent pages is slightly smaller than the original 7 1/4" wide by 5 13/16" high spread size.

1914-1915 Brockport Cemetery Association Rule Book

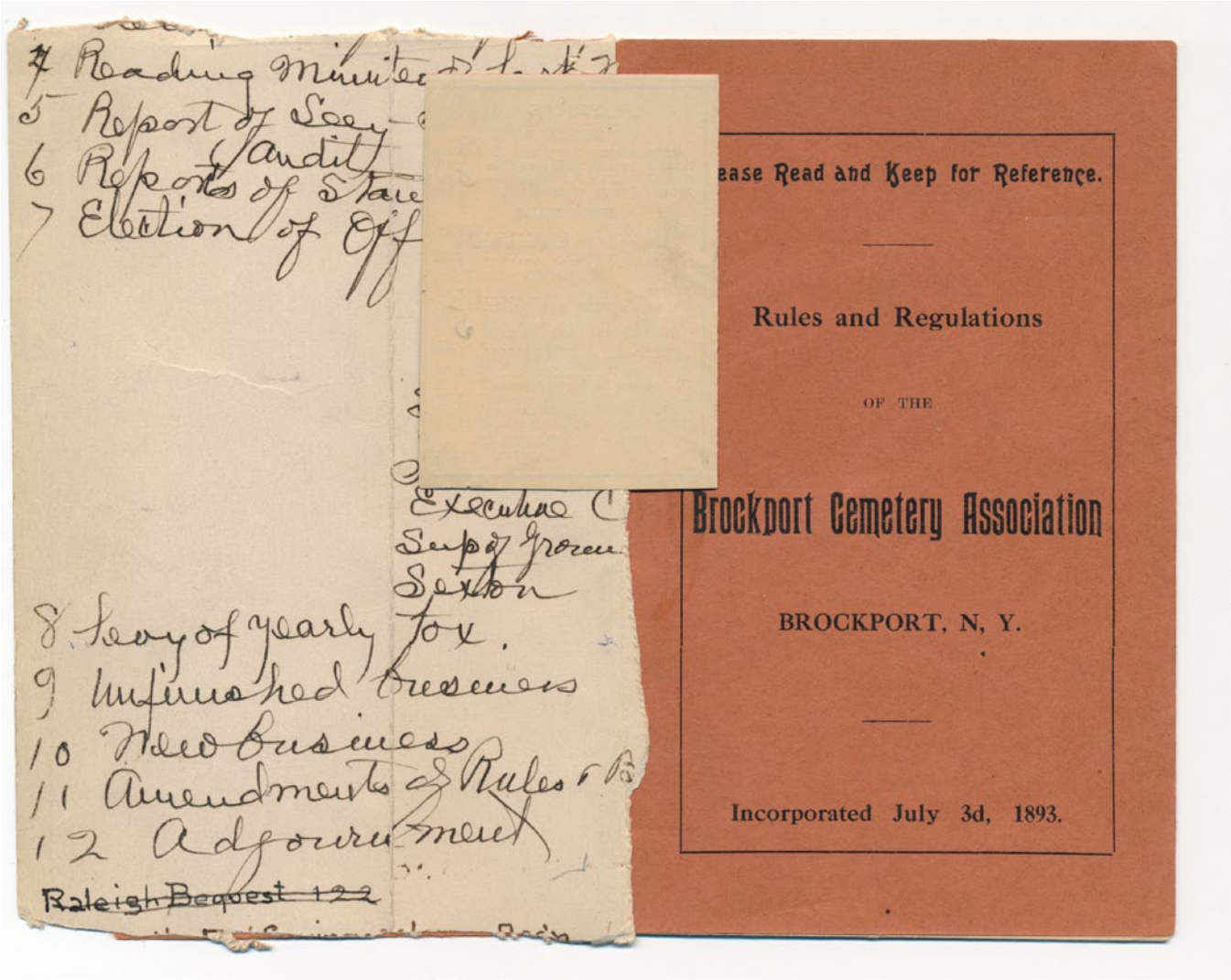


Fig. 2. This view is the same as figure 1, except the "PRICES" sheet is folded back to reveal more of the cover.

1914-1915 Brockport Cemetery Association Rule Book

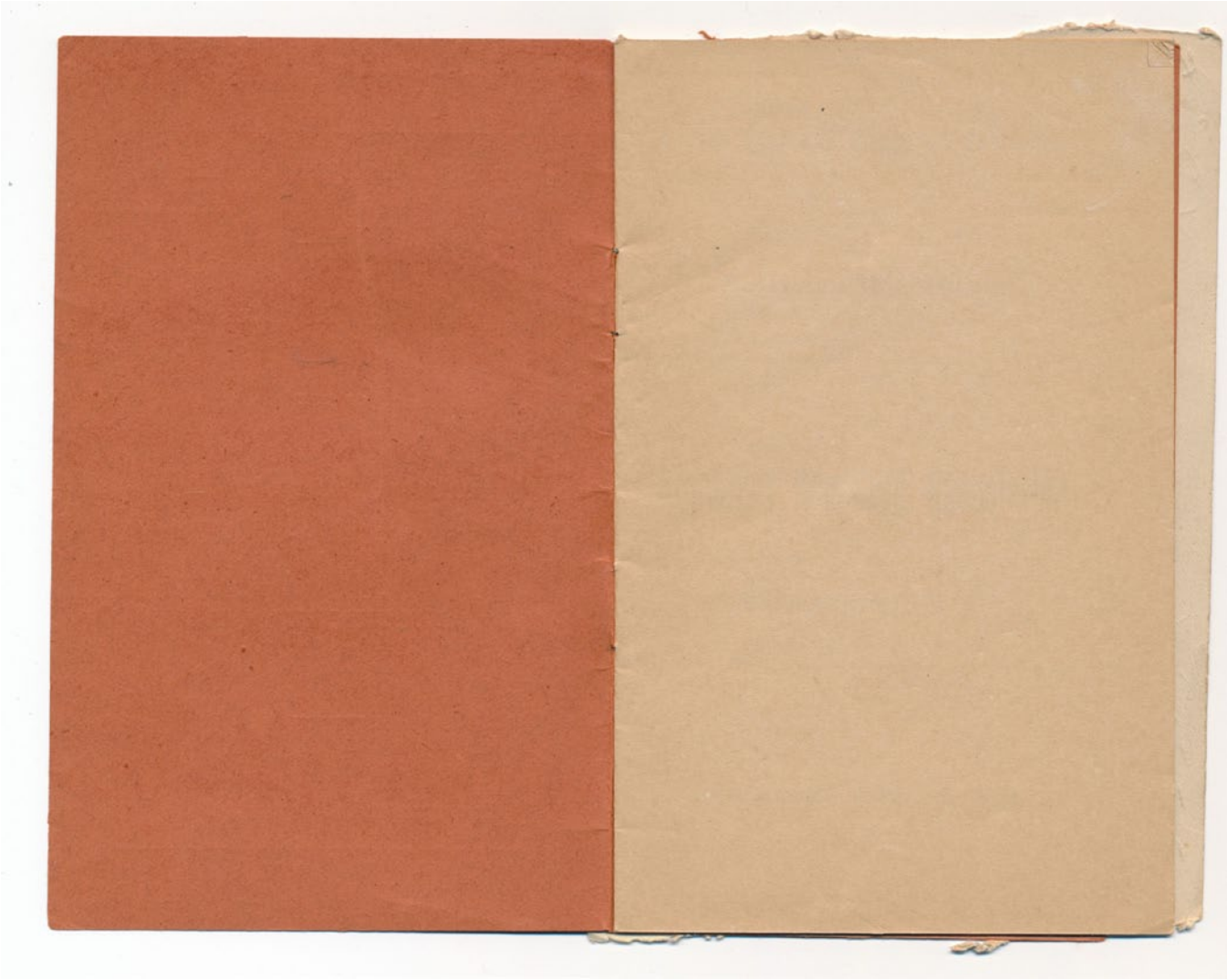
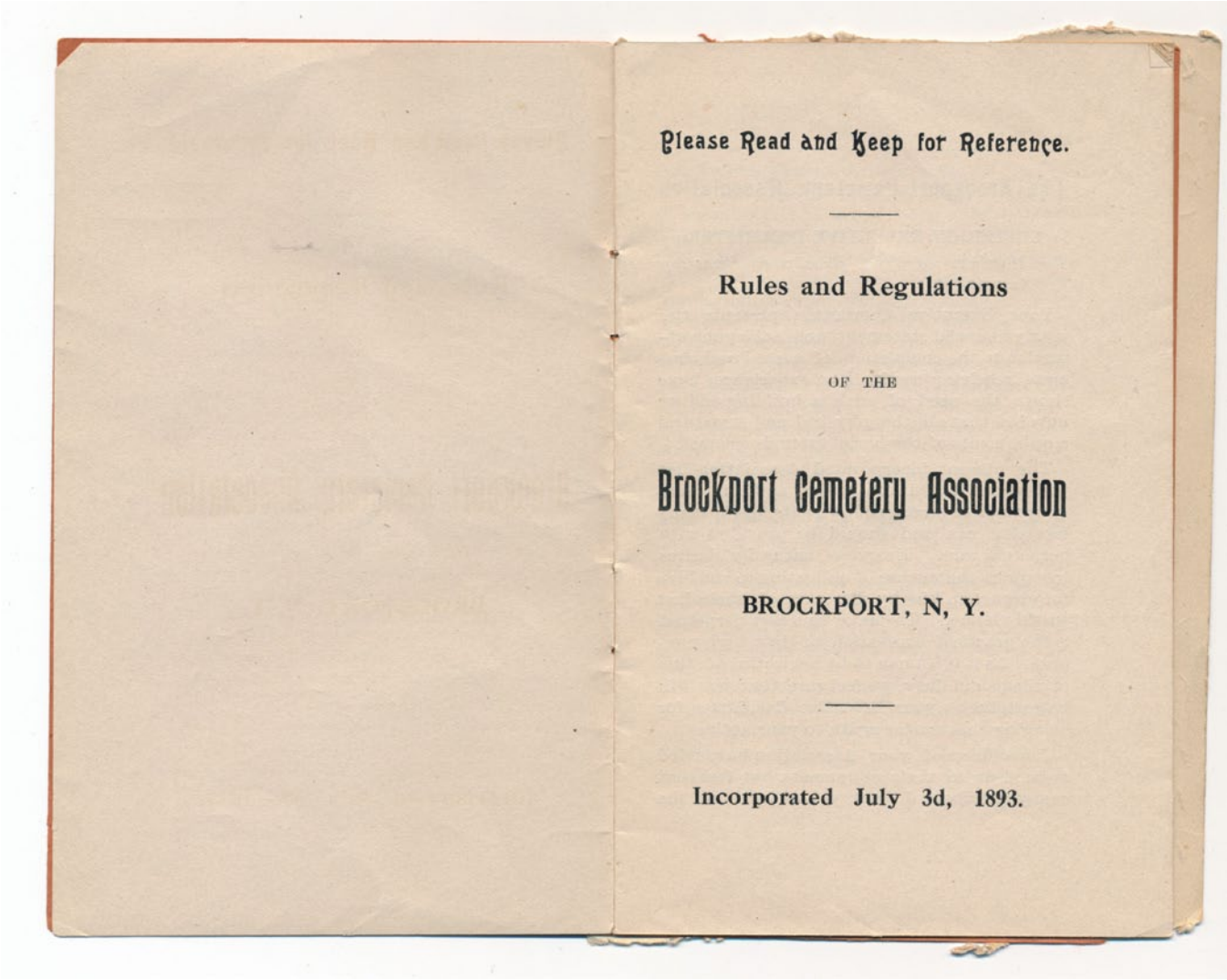


Fig. 3. This view is of the inside front cover (left), and the first page. Note the glued addition extending past the edge of the right pages.

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Please Read and Keep for Reference.

Rules and Regulations

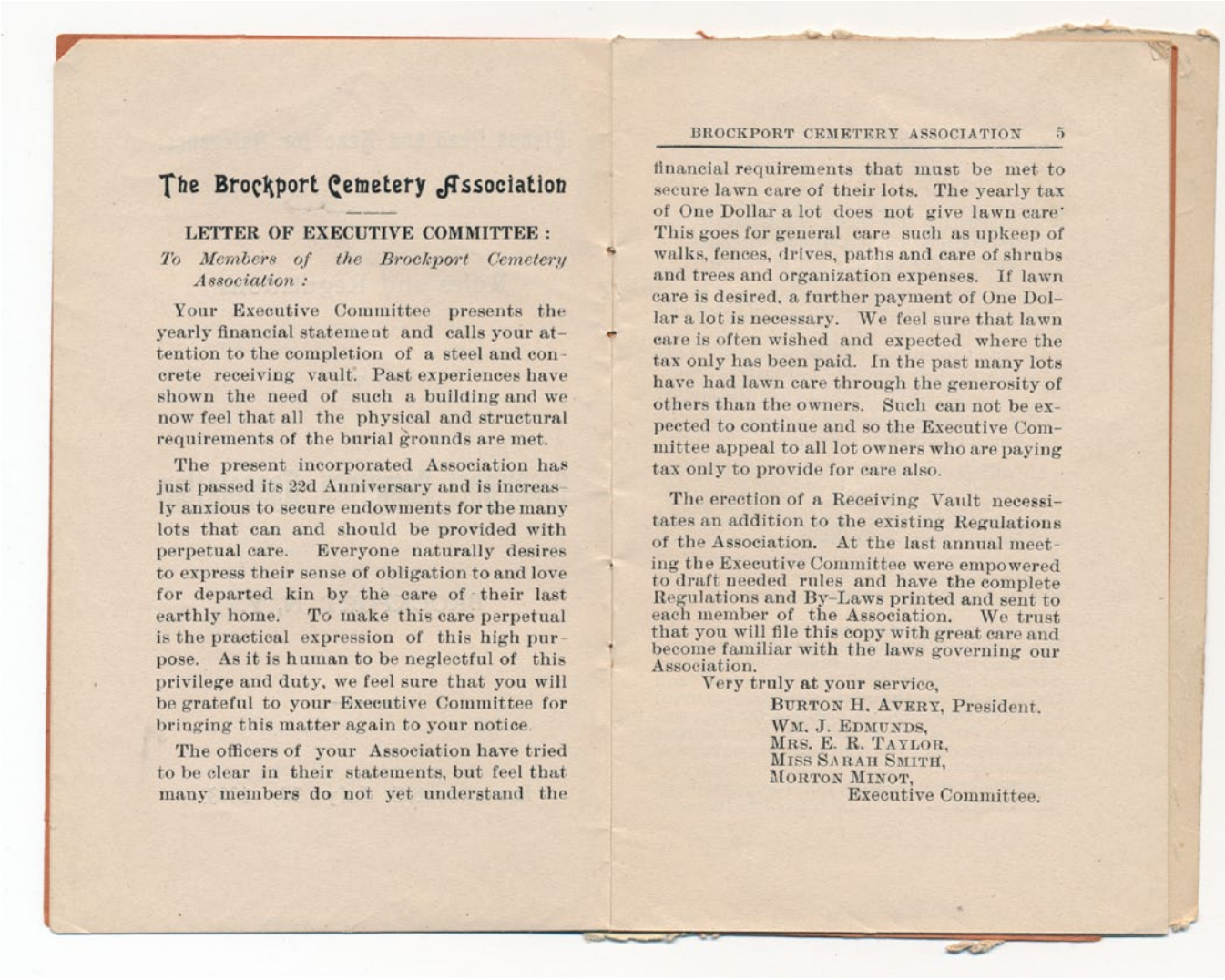
OF THE

Brockport Cemetery Association

BROCKPORT, N, Y.

Incorporated July 3d, 1893.

1914-1915 Brockport Cemetery Association Rule Book



The Brockport Cemetery Association

LETTER OF EXECUTIVE COMMITTEE :

To Members of the Brockport Cemetery Association :

Your Executive Committee presents the yearly financial statement and calls your attention to the completion of a steel and concrete receiving vault. Past experiences have shown the need of such a building and we now feel that all the physical and structural requirements of the burial grounds are met.

The present incorporated Association has just passed its 22d Anniversary and is increasly anxious to secure endowments for the many lots that can and should be provided with perpetual care. Everyone naturally desires to express their sense of obligation to and love for departed kin by the care of their last earthly home. To make this care perpetual is the practical expression of this high purpose. As it is human to be neglectful of this privilege and duty, we feel sure that you will be grateful to your Executive Committee for bringing this matter again to your notice.

The officers of your Association have tried to be clear in their statements, but feel that many members do not yet understand the

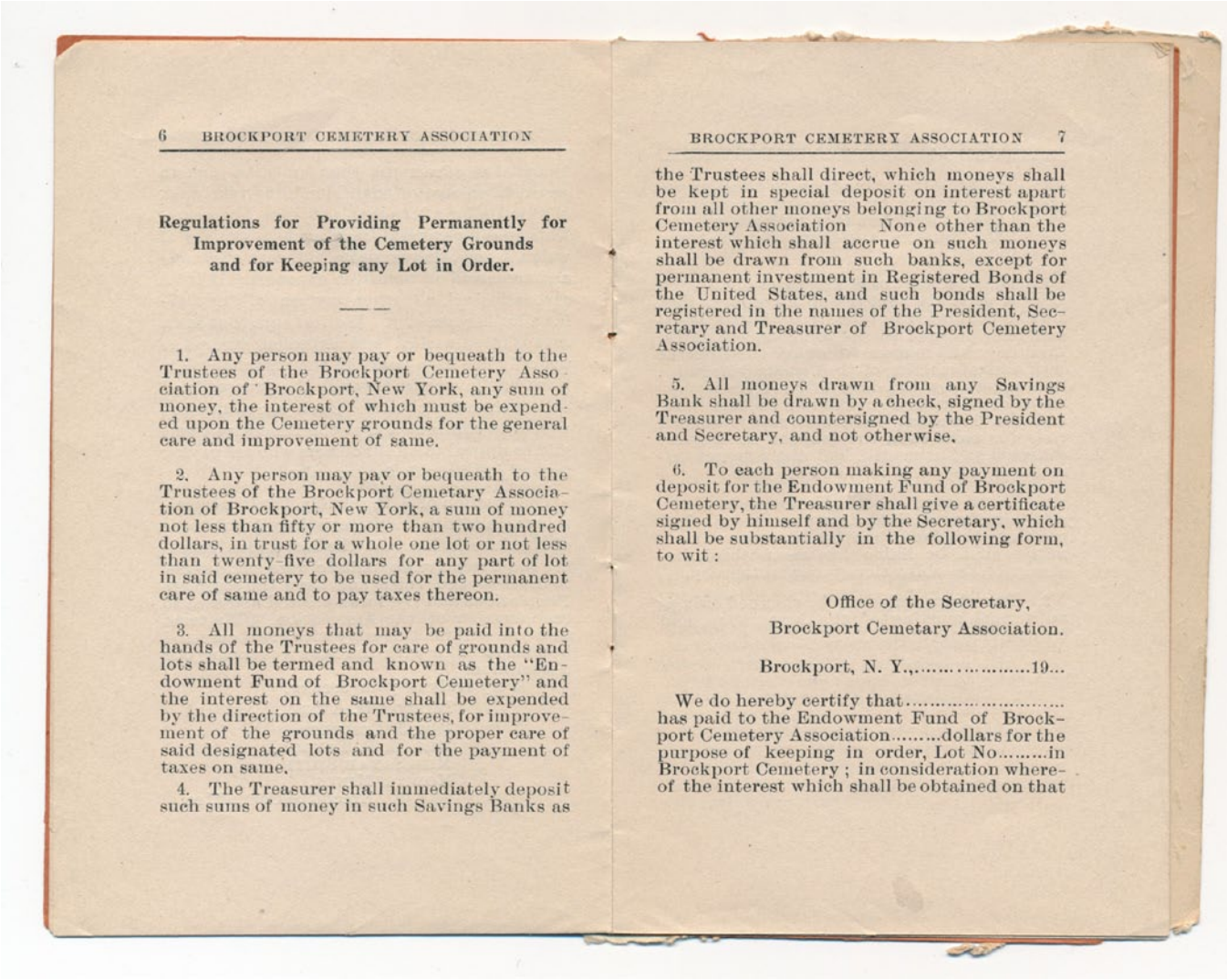
financial requirements that must be met to secure lawn care of their lots. The yearly tax of One Dollar a lot does not give lawn care. This goes for general care such as upkeep of walks, fences, drives, paths and care of shrubs and trees and organization expenses. If lawn care is desired, a further payment of One Dollar a lot is necessary. We feel sure that lawn care is often wished and expected where the tax only has been paid. In the past many lots have had lawn care through the generosity of others than the owners. Such can not be expected to continue and so the Executive Committee appeal to all lot owners who are paying tax only to provide for care also.

The erection of a Receiving Vault necessitates an addition to the existing Regulations of the Association. At the last annual meeting the Executive Committee were empowered to draft needed rules and have the complete Regulations and By-Laws printed and sent to each member of the Association. We trust that you will file this copy with great care and become familiar with the laws governing our Association.

Very truly at your service,

BURTON H. AVERY, President.
WM. J. EDMUNDS,
MRS. E. R. TAYLOR,
MISS SARAH SMITH,
MORTON MINOT,
Executive Committee.

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Regulations for Providing Permanently for Improvement of the Cemetery Grounds and for Keeping any Lot in Order.

1. Any person may pay or bequeath to the Trustees of the Brockport Cemetery Association of Brockport, New York, any sum of money, the interest of which must be expended upon the Cemetery grounds for the general care and improvement of same.

2. Any person may pay or bequeath to the Trustees of the Brockport Cemetary Association of Brockport, New York, a sum of money not less than fifty or more than two hundred dollars, in trust for a whole one lot or not less than twenty-five dollars for any part of lot in said cemetery to be used for the permanent care of same and to pay taxes thereon.

3. All moneys that may be paid into the hands of the Trustees for care of grounds and lots shall be termed and known as the "Endowment Fund of Brockport Cemetery" and the interest on the same shall be expended by the direction of the Trustees, for improvement of the grounds and the proper care of said designated lots and for the payment of taxes on same.

4. The Treasurer shall immediately deposit such sums of money in such Savings Banks as

the Trustees shall direct, which moneys shall be kept in special deposit on interest apart from all other moneys belonging to Brockport Cemetery Association None other than the interest which shall accrue on such moneys shall be drawn from such banks, except for permanent investment in Registered Bonds of the United States, and such bonds shall be registered in the names of the President, Secretary and Treasurer of Brockport Cemetery Association.

5. All moneys drawn from any Savings Bank shall be drawn by a check, signed by the Treasurer and countersigned by the President and Secretary, and not otherwise.

6. To each person making any payment on deposit for the Endowment Fund of Brockport Cemetery, the Treasurer shall give a certificate signed by himself and by the Secretary, which shall be substantially in the following form, to wit :

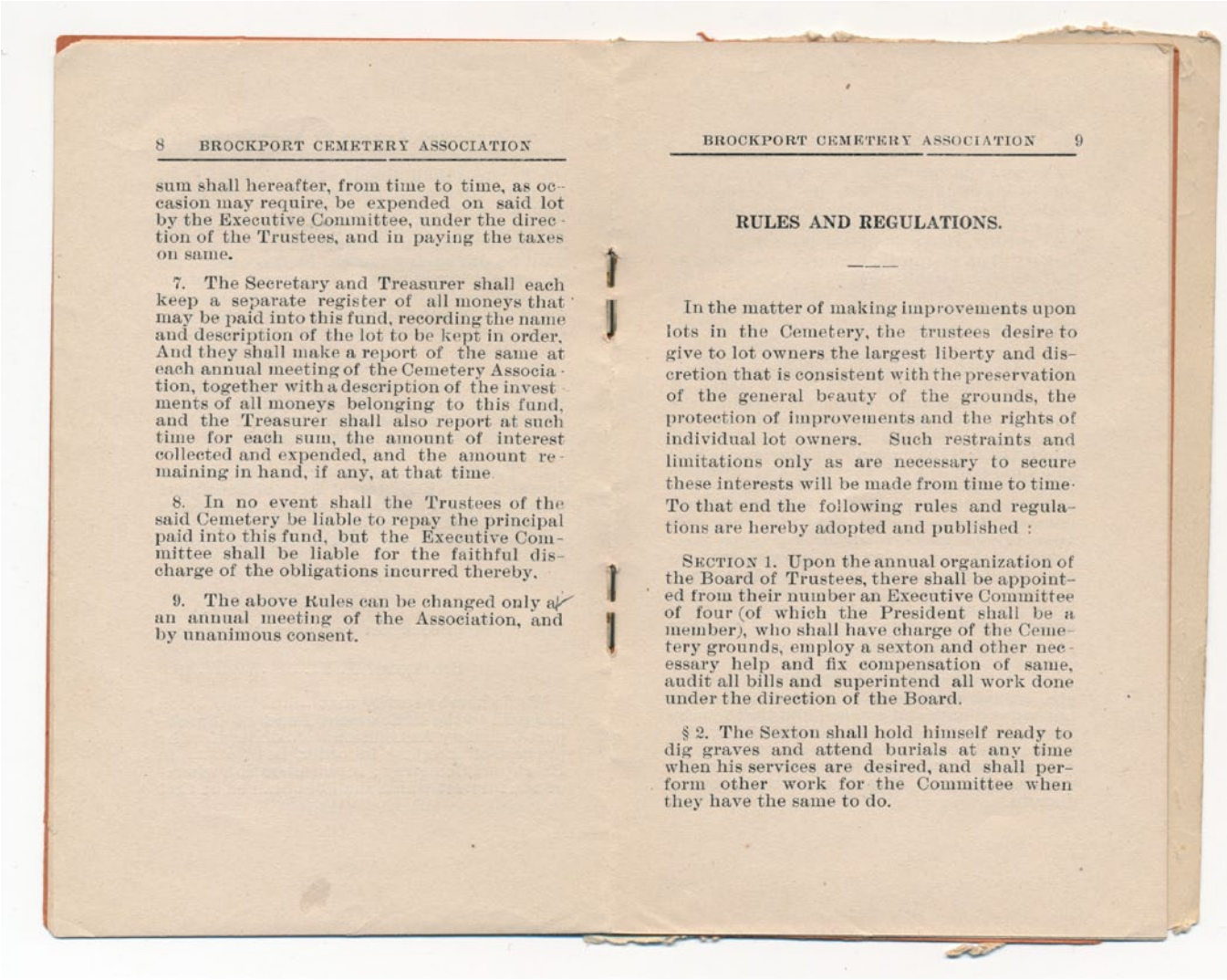
Office of the Secretary,

Brockport Cemetary Association.

Brockport, N. Y.,.....19...

We do hereby certify that..... has paid to the Endowment Fund of Brockport Cemetery Association.....dollars for the purpose of keeping in order, Lot No.....in Brockport Cemetery ; in consideration whereof the interest which shall be obtained on that

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sum shall hereafter, from time to time, as occasion may require, be expended on said lot by the Executive Committee, under the direction of the Trustees, and in paying the taxes on same.

7. The Secretary and Treasurer shall each keep a separate register of all moneys that may be paid into this fund, recording the name and description of the lot to be kept in order. And they shall make a report of the same at each annual meeting of the Cemetery Association, together with a description of the investments of all moneys belonging to this fund, and the Treasurer shall also report at such time for each sum, the amount of interest collected and expended, and the amount remaining in hand, if any, at that time.

8. In no event shall the Trustees of the said Cemetery be liable to repay the principal paid into this fund, but the Executive Committee shall be liable for the faithful discharge of the obligations incurred thereby.

9. The above Rules can be changed only at an annual meeting of the Association, and by unanimous consent.

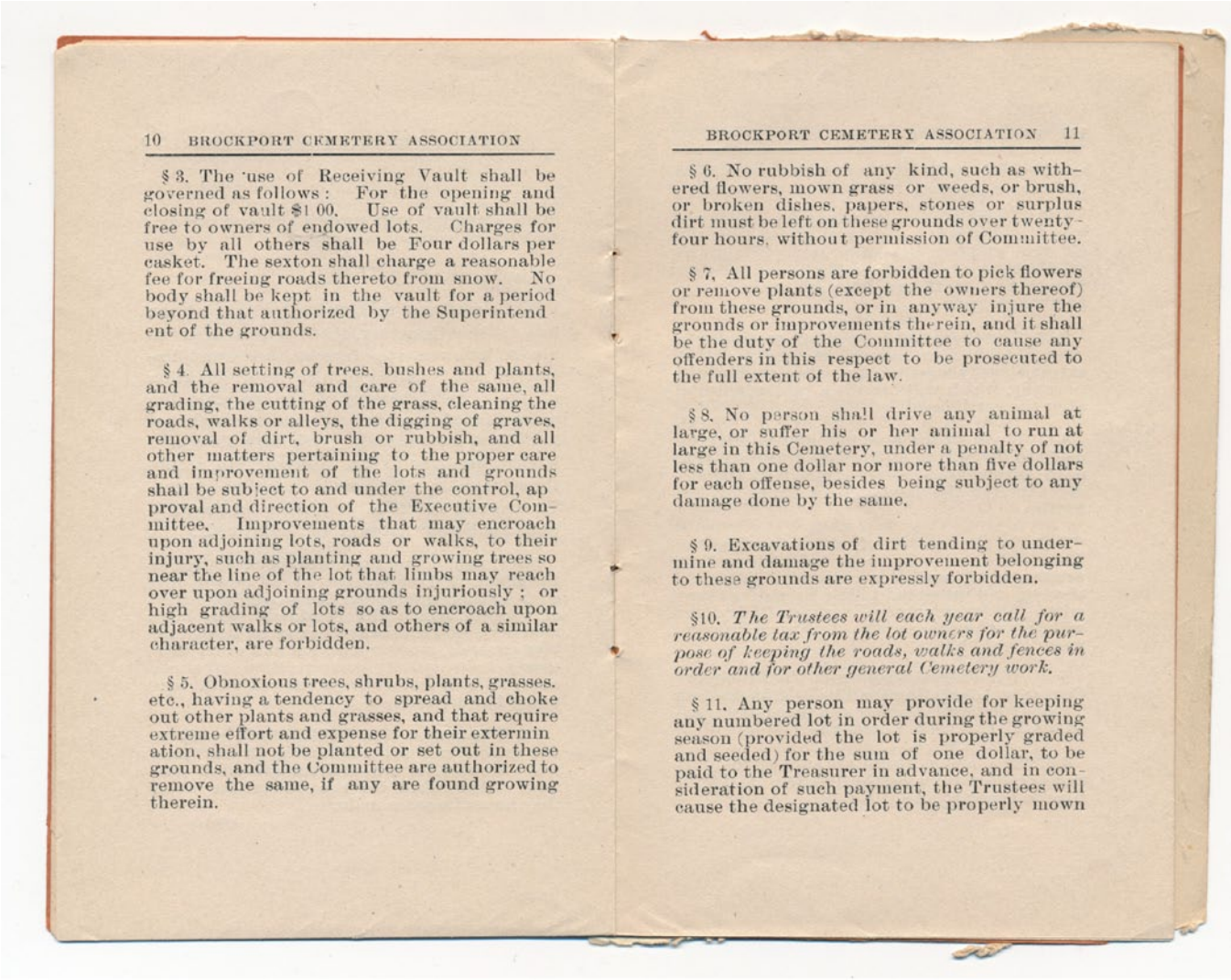
RULES AND REGULATIONS.

In the matter of making improvements upon lots in the Cemetery, the trustees desire to give to lot owners the largest liberty and discretion that is consistent with the preservation of the general beauty of the grounds, the protection of improvements and the rights of individual lot owners. Such restraints and limitations only as are necessary to secure these interests will be made from time to time. To that end the following rules and regulations are hereby adopted and published :

SECTION 1. Upon the annual organization of the Board of Trustees, there shall be appointed from their number an Executive Committee of four (of which the President shall be a member), who shall have charge of the Cemetery grounds, employ a sexton and other necessary help and fix compensation of same, audit all bills and superintend all work done under the direction of the Board.

§ 2. The Sexton shall hold himself ready to dig graves and attend burials at any time when his services are desired, and shall perform other work for the Committee when they have the same to do.

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§ 3. The use of Receiving Vault shall be governed as follows: For the opening and closing of vault $1 00. Use of vault shall be free to owners of endowed lots. Charges for use by all others shall be Four dollars per casket. The sexton shall charge a reasonable fee for freeing roads thereto from snow. No body shall be kept in the vault for a period beyond that authorized by the Superintendent of the grounds.

§ 4. All setting of trees, bushes and plants, and the removal and care of the same, all grading, the cutting of the grass, cleaning the roads, walks or alleys, the digging of graves, removal of dirt, brush or rubbish, and all other matters pertaining to the proper care and improvement of the lots and grounds shall be subject to and under the control, approval and direction of the Executive Committee. Improvements that may encroach upon adjoining lots, roads or walks, to their injury, such as planting and growing trees so near the line of the lot that limbs may reach over upon adjoining grounds injuriously; or high grading of lots so as to encroach upon adjacent walks or lots, and others of a similar character, are forbidden.

§ 5. Obnoxious trees, shrubs, plants, grasses, etc., having a tendency to spread and choke out other plants and grasses, and that require extreme effort and expense for their extermination, shall not be planted or set out in these grounds, and the Committee are authorized to remove the same, if any are found growing therein.

§ 6. No rubbish of any kind, such as withered flowers, mown grass or weeds, or brush, or broken dishes, papers, stones or surplus dirt must be left on these grounds over twenty-four hours, without permission of Committee.

§ 7. All persons are forbidden to pick flowers or remove plants (except the owners thereof) from these grounds, or in anyway injure the grounds or improvements therein, and it shall be the duty of the Committee to cause any offenders in this respect to be prosecuted to the full extent of the law.

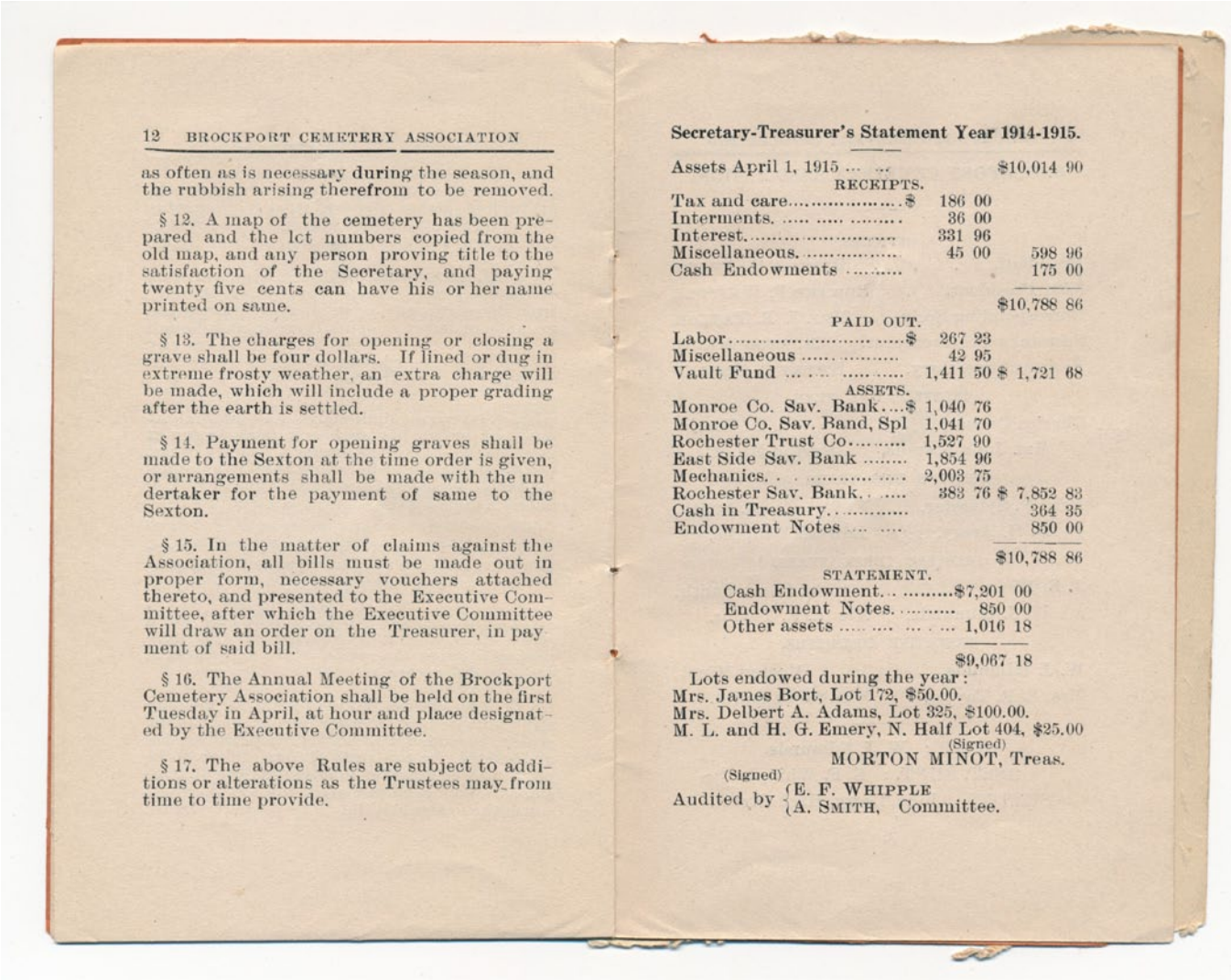
§ 8. No person shall drive any animal at large, or suffer his or her animal to run at large in this Cemetery, under a penalty of not less than one dollar nor more than five dollars for each offense, besides being subject to any damage done by the same.

§ 9. Excavations of dirt tending to undermine and damage the improvement belonging to these grounds are expressly forbidden.

§10. *The Trustees will each year call for a reasonable tax from the lot owners for the purpose of keeping the roads, walks and fences in order and for other general Cemetery work.*

§ 11. Any person may provide for keeping any numbered lot in order during the growing season (provided the lot is properly graded and seeded) for the sum of one dollar, to be paid to the Treasurer in advance, and in consideration of such payment, the Trustees will cause the designated lot to be properly mown

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as often as is necessary during the season, and the rubbish arising therefrom to be removed.

§ 12. A map of the cemetery has been prepared and the lot numbers copied from the old map, and any person proving title to the satisfaction of the Secretary, and paying twenty five cents can have his or her name printed on same.

§ 13. The charges for opening or closing a grave shall be four dollars. If lined or dug in extreme frosty weather, an extra charge will be made, which will include a proper grading after the earth is settled.

§ 14. Payment for opening graves shall be made to the Sexton at the time order is given, or arrangements shall be made with the undertaker for the payment of same to the Sexton.

§ 15. In the matter of claims against the Association, all bills must be made out in proper form, necessary vouchers attached thereto, and presented to the Executive Committee, after which the Executive Committee will draw an order on the Treasurer, in payment of said bill.

§ 16. The Annual Meeting of the Brockport Cemetery Association shall be held on the first Tuesday in April, at hour and place designated by the Executive Committee.

§ 17. The above Rules are subject to additions or alterations as the Trustees may from time to time provide.

Secretary-Treasurer's Statement Year 1914-1915.

Assets April 1, 1915			$10,014 90
RECEIPTS.			
Tax and care	$ 186 00		
Interments	36 00		
Interest	331 96		
Miscellaneous	45 00	598 96	
Cash Endowments		175 00	
			$10,788 86
PAID OUT.			
Labor	$ 267 23		
Miscellaneous	42 95		
Vault Fund	1,411 50	$ 1,721 68	
ASSETS.			
Monroe Co. Sav. Bank	$ 1,040 76		
Monroe Co. Sav. Band, Spl	1,041 70		
Rochester Trust Co	1,527 90		
East Side Sav. Bank	1,854 96		
Mechanics	2,003 75		
Rochester Sav. Bank	383 76	$ 7,852 83	
Cash in Treasury		364 35	
Endowment Notes		850 00	
			$10,788 86

STATEMENT.

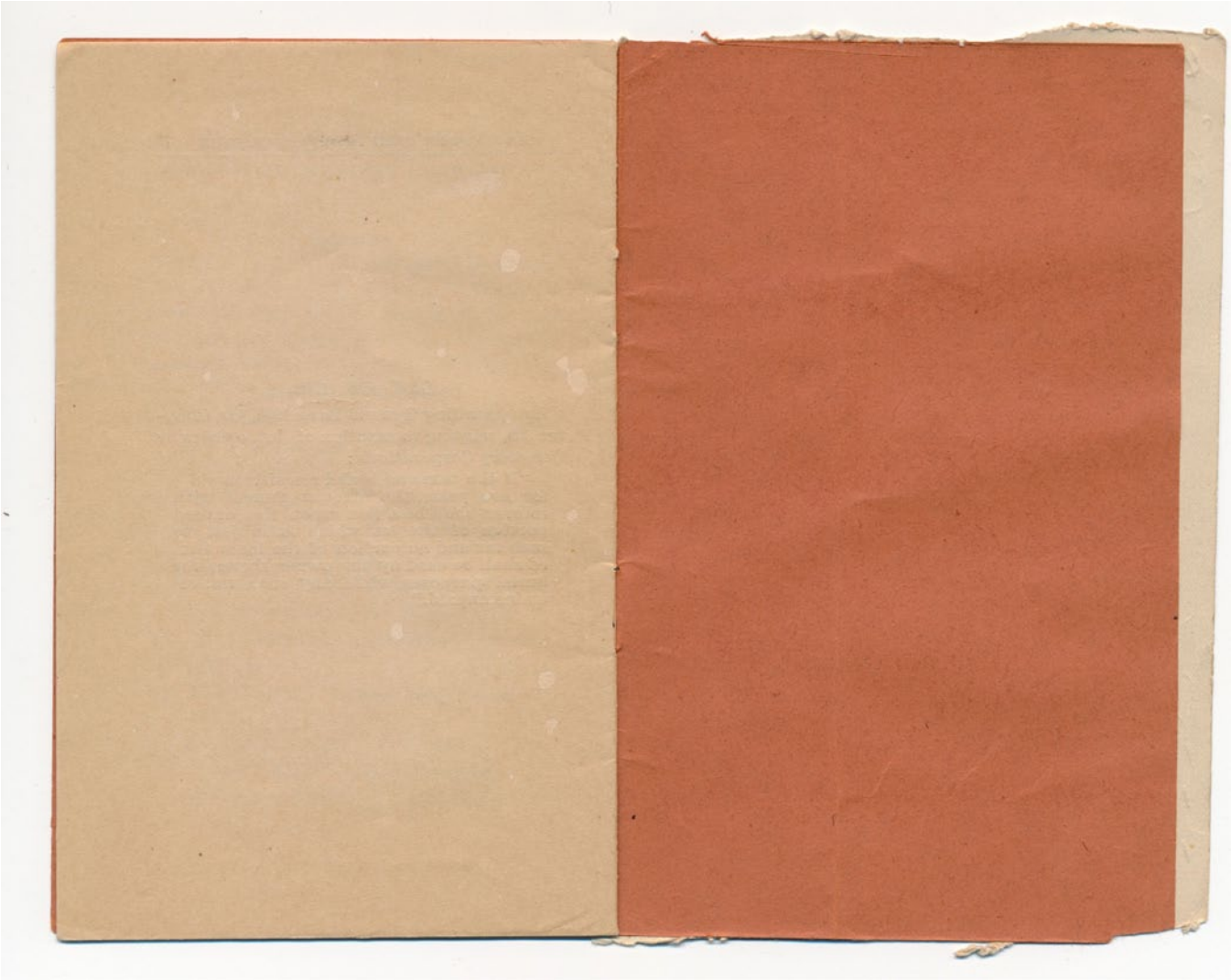
Cash Endowment	$7,201 00	
Endowment Notes	850 00	
Other assets	1,016 18	
		$9,067 18

Lots endowed during the year:
Mrs. James Bort, Lot 172, $50.00.
Mrs. Delbert A. Adams, Lot 325, $100.00.
M. L. and H. G. Emery, N. Half Lot 404, $25.00

(Signed)
MORTON MINOT, Treas.

(Signed)
Audited by { E. F. WHIPPLE
{ A. SMITH, Committee.

1914-1915 Brockport Cemetery Association Rule Book



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PROVENANCE

This booklet came to the Town of Sweden Highway Department (TofSHD) from (?) in the early 2000s when the Town assumed responsibility for other cemeteries within the Town. It was borrowed from the Highway Department by Norm Frisch for purposes of scanning 2015.07.09, and returned to them 2015.07.13

BOOKLET NOTES

The original booklet is comprised of 7 1/4"w x 5 13/16"h sheets folded to 3 5/8"h x 5 13/16"w. There are 14 pages, printed in black and white. The cover is printed in black on orange-brown stock. The booklet is staple bound. Pages 1-4, 13, 14 are unnumbered; pages 1, 2, 14 are blank. Extra handwritten notes and a price sheet is securely glued to the cover.

PRODUCTION

(Norm Frisch)

2015.07.09

This booklet was scanned as readers spreads at 300ppi at 100% of size on a Canon CanoScan 9000F Mark II, then aligned and cropped in Adobe Photoshop™.

2016.03.03

Booklet pages were placed in an Adobe InDesign™ document and scaled to fit the museum format. Production notes were finalized and the document exported as a pdf file at 150ppi at high image quality with jpg compression.